



APPLICATION FOR EMPLOYMENT*

APPLICANT INFORMATION

Last Name	First Name	Middle ()	Date
Street Address		Home Telephone	
City	State	Zip	Email Address
Maiden Name		Social Security Number	

Have you ever applied for employment with us? yes no If yes, _____
Month/Year Location

Position(s) applying for _____ Pay Expected _____

EMPLOYMENT POSITIONS

Are you available for full-time work? yes no If not what hours can you work? _____

Will you work overtime if asked? yes no

When will you be available to begin work? _____

Are you legally eligible for employment in the United States? yes no

EDUCATION	EDUCATION
High School	College
Name of School: _____	Name of School: _____
School Address: _____	School Address: _____
Number of years completed: _____	Number of years completed: _____
Did you graduate? <input type="checkbox"/> yes <input type="checkbox"/> no	Did you graduate? <input type="checkbox"/> yes <input type="checkbox"/> no
Degree/Diploma earned: _____	Degree/Diploma earned: _____

**New England Homes for the Deaf is an equal opportunity employer This application will not be used for limiting or excluding any applicant from consideration for employment on a basis prohibited by local state or federal law. Applicants requiring reasonable accommodation in the application and/or interview process should notify a representative of the organization*

154-160 Water Street, Danvers, MA 01923

Graduate

Name of School: _____

School Address: _____

Number of years completed: _____

Did you graduate? yes no

Degree/Diploma earned: _____

Business/Trade/Technical

Name of School: _____

School Address: _____

Number of years completed: _____

Did you graduate? yes no

Degree/Diploma earned: _____

MILITARYDid you serve in the U.S. Armed Forces? yes no If yes, what branch? _____

Describe any training received relevant to the position for which you are applying: _____

OTHER

Other special training or skills (language, machine operation, etc.) _____

MEMBERSHIPS

Membership in professional or civic organizations, excluding those which disclose your race, color, religion or national origin. _____

EMPLOYMENT

Please describe past and present employment positions, dating back ten years.

Are you currently employed? yes noIf you are currently employed, may we contact your current employer? yes no

Name of Employer: _____ Name of Supervisor: _____

Telephone Number: _____ Business Type: _____

Address: _____ City, State, zip: _____

Length of Employment (Include Dates): _____ Weekly Pay _____

Position & Duties: _____

Reason for Leaving: _____

EMPLOYMENT

Name of Employer: _____ Name of Supervisor: _____

Telephone Number: _____ Business Type: _____

Address: _____ City, State, zip: _____

Length of Employment (Include Dates): _____ Weekly Pay _____

Position & Duties: _____

Reason for Leaving: _____

May we contact this employer for references? yes no

EMPLOYMENT

Name of Employer: _____ Name of Supervisor: _____

Telephone Number: _____ Business Type: _____

Address: _____ City, State, zip: _____

Length of Employment (Include Dates): _____ Weekly Pay _____

Position & Duties: _____

Reason for Leaving: _____

May we contact this employer for references? yes no

EMPLOYMENT

Name of Employer: _____ Name of Supervisor: _____

Telephone Number: _____ Business Type: _____

Address: _____ City, State, zip: _____

Length of Employment (Include Dates): _____ Weekly Pay _____

Position & Duties: _____

Reason for Leaving: _____

May we contact this employer for references? yes no

REFERENCES

List below, three persons who have knowledge of your work performance within the last five years.

Name - First, Last: _____

Telephone Number: _____

Address: _____ City, state, zip: _____

Occupation: _____ Number of Years Acquainted: _____

Name - First, Last: _____

Telephone Number: _____

Address: _____ City, state, zip: _____

Occupation: _____ Number of Years Acquainted: _____

Name - First, Last: _____

Telephone Number: _____

Address: _____ City, state, zip: _____

Occupation: _____ Number of Years Acquainted: _____

Please Read, then Sign Below

The information provided in the application for employment is true, correct and complete. If you employ me, any misstatement or omission of fact on this application may result in my dismissal.

I understand that acceptance of an offer of employment creates no obligation upon you, the employer, to continue to employ me in the future.

Applicants Signature: _____ Date: _____

INTERNAL USE ONLY REFERENCE CHECK

Employer: _____ Person Contacted: _____

Results: _____

Employer: _____ Person Contacted: _____

Results: _____

INTERVIEWER'S COMMENTS

Interviewer's Name: _____

Comments: _____

